

Rules for authors

The criteria for the submission of contributions to the Working Groups of the Congress are set out below.

The submission of proposals to the Working Group where the contribution is to be made consists of a single phase. The submission of a contribution will be proposed in one of two modalities: as an oral communication or as a poster communication.

The coordination of each working group will decide on the specific format for organising the sessions and the final assignment of an oral communication proposal. This may be maintained as an oral communication that is presented in the working session, it may be a distributed communication, included in a report, proposed as a poster, or any modality determined by the coordination of the Working Group.

The list of the Working Groups that have been created can be consulted in the "Communications: Working Groups" menu on the [congress website](#). It is advisable to examine these sections in detail to follow the news that is published in relation to the guidelines of the call for communications.

Only texts submitted through the Congress papers submission application (Conftool) will be accepted, which will open on the established dates.

1. Submission of oral communications and posters

Contributions may be submitted as oral communications or posters with the characteristics presented below.

1.1 Number of contributions

Each author may submit up to two contributions to the conference as first author. There is no limit to the number of people who have participated as co-authors.

The same work may only be submitted to one Working Group.

1.2 Contact authors

In the event that there are two or more authors, the contact author will be the first person to sign the abstract and send the communication through the Conftool computer application. It will be the contact author who will be able to carry out the operations in the computer system and will receive all correspondence.

All authors will be able to make the presentation, obtain certificates and participate in all the activities of the congress as long as they have registered.

1.3 Extended abstracts

Both the presentation of a contribution as an oral communication or as a poster will be made by sending an extended abstract of between 800 and 1500 words depending on the format of a template, including the selected bibliography, footnotes and any other information.

The information that will be included in the extended abstracts is as follows:

- Working group to which it is presented.
- Title.
- Name and surname of the first Author who will be the contact Author.
- E-mail address of the contact author.
- Names and surnames and email of the rest of the authors.
- Filiation of all authors.
- Text structure of extended abstracts:
 - 1) Introduction: presentation and objectives;
 - 2) Theoretical-methodological approach;
 - 3) Results: main contributions, results and conclusions.

1.4 Posters

In the particular case of posters, they will be graphic exhibitions of the communications that have been presented or assigned by the Congress Working Groups to the poster format.

The poster session will be held under the modality of "Pintxo poster" in which you can discuss the works in a relaxed atmosphere, while having a "pote" or a beer.

Presentation format: the dimensions of the poster will be a maximum of 100 cm (vertical) by 80 cm (horizontal) that allows a clear reading at one and a half meters (1.5

m) distance [A0 size recommended: height 100 cm, base 70 cm]. Printing on paper, cardboard or photographic paper. The material used may not be excessively thick or heavy, in order to ensure that it is fixed to the panel.

Accepted poster participation procedure:

- The author will have to upload the digital version of the poster (maximum size 10 MB) in JPEG or PDF format to the Conftool application before the date indicated in the general regulations.
- The author will be responsible for the printing and carrying of the poster.
- The day and time for the poster session will be announced along with the schedule of the rest of the activities of the program on dates close to the congress.
- The poster session of each Working Group will have a session coordinator. Authors will have to be present at the time and place of the session for its presentation and debate.
- The technical secretariat will indicate the specific time and place of affixing the poster.
- The posters will be on display throughout the congress.
- Posters will have to be removed at the end of the session.

1.5. Acceptance of oral communications and posters

Contributions such as oral communications and posters received will be considered by the coordination team of the Working Groups. The acceptance or not of it will be communicated through the email to the contact author and the modality of presentation will be informed according to the organization established by the coordination of each Working Group.

All communications, regardless of the type of presentation format (oral or poster), will be accredited by a single category, "communication", both in the final publication and in the certificate issued to the participants.

The sessions of the Working Groups where the communications are presented must take place in a climate of scientific debate that politely respects the positions of all the authors.

2. Languages of the congress

The official languages of the congress are Spanish and Basque. Extended abstracts of communications may be admitted in Spanish, Basque or English and, occasionally, in another language, although in the latter case under prior agreement with the coordination of the Working Group.

The extended abstracts in Basque will also be presented in Spanish. The presentation of the communication may be made in Spanish, Basque or English, facilitating the understanding of the presentation of the communication by the means considered appropriate.

3. Publication policies

Extended abstracts of oral communications and posters will be available in the conference communications application from the moment of acceptance. The extended abstracts of all accepted contributions will remain on the website and will be used for the preparation of the programme or, where appropriate, the electronic publications of the congress, respecting in all cases the authorships.

The publication of oral communications and posters on the application will be mandatory and will be made public a few weeks before the start of the congress. It will remain published on the website along with the program of sessions with the titles of the presentations, the names of the authors and their professional affiliation. This program is an official publication of the FES and has been assigned ISBN.

4. Registration and appearance in the programme

To appear in the program, it will be mandatory to register for the congress within the indicated deadlines.

For texts with several authors, at least one must register for the conference and make the payment. The rest of the authors will appear in the program, but they will not have a certificate if they do not pay the registration fee.

5. Certificates for congress participants

On dates after the congress, the FES will make the corresponding certificates available to the congress participants, through the Conftool application, which each author can download. Obtaining certificates is conditional on registration for the congress.

Types of certificates:

- Certificate of communication for extended abstracts or posters. The issuance of certificates will only indicate that a contribution has been made as a "communication" and do not distinguish the format of presentation. The certificate is in a personal capacity. This person must have paid the registration fee for the congress and must be accredited by the coordinator of the Working Group.
- Certificate of attendance. You can obtain a certificate for attending the Congress as long as you have registered for it and participate in the congress.

6. Key dates

Communications

- Presentation of communications (oral or poster): from January 19 to March 8, 2026
- Confirmation of acceptance of communication: April 23, 2026

Registration

- First period: From 1 to 31 December 2025¹
- Second period: From March 1, 2026
- Deadline for discounted registration: May 5, 2026
- Registration deadline to appear on the program: May 19, 2026

Programme

- Publication of the programme of sessions: 3 June 2026
- General program publication: June 18, 2026

Contact

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¹ In order to make it easier for congress participants to allocate the cost of registration to the congress to projects financed by universities or other public bodies during the 2025 financial year, a registration period will be open from 1 to 31 December. Those people who during this period take advantage of the reduced congress fee as FES members, will have to formalize their affiliation to FES in January 2026 for said registration to the congress to be valid.